



AHA Services Inc. Order Form

Service 24 hours a day: Call toll-free 800-242-2626 or fax your order to 866-516-5817. *(For foreign orders, see below.)*

Ordered by: Please print or type

Ship to: Complete only if different from ordered by

Name _____
 Title _____
 Organization _____
 Address (UPS WILL NOT DELIVER TO P.O. BOXES) _____
 City _____ State _____ Zip Code _____
 Telephone _____

Name _____
 Title _____
 Organization _____
 Address (UPS WILL NOT DELIVER TO P.O. BOXES) _____
 City _____ State _____ Zip Code _____
 E-mail Address _____

Billing Information

Please charge my VISA MasterCard American Express (circle one)

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Purchase order number required for billing _____

Credit card number _____

Type of Business _____

Cardholder signature _____ Expiration date _____

Name of member _____

Catalog #	Title	Item Price	Quantity	Total Price
055373	2010 Guidelines for Design and Construction of Health Care Facilities – Bound Book	\$168		
055374	2010 Guidelines for Design and Construction of Health Care Facilities – CD-ROM	\$168		
055375	2010 Guidelines for Design and Construction of Health Care Facilities – Loose-Leaf	\$168		

To order, call toll-free 800-AHA-2626 (800-242-2626) or FAX this form to 866-516-5817.

MasterCard, VISA, American Express, or institutional/company purchase order number accepted.

Telephone orders are usually shipped within 72 hours. Please allow 1 to 2 weeks for delivery.

Subtotal:	
Shipping and handling:	
Express delivery:	
Sales tax:	
TOTAL (U.S. funds only):	

Shipping and handling charges that apply to domestic orders	Shipping and handling charges that apply to Canada, AK, HI, PR
\$.01 to \$25.00 ...add \$5.95	\$.01-\$25.00.. add \$14.95
\$25.01 to \$50.00...add \$7.95	\$25.01 - \$50.00.add \$15.95
\$50.01 to \$75.00...add \$11.95	\$50.01 to \$75.00...add \$18.95
\$75.01 to \$100.00...add \$13.95	\$75.01 to \$100.00...add \$20.95
\$100.01 to \$150.00...add \$17.95	\$100.01 to \$150.00...add \$25.95
150.01 –200.00 .. add \$19.95	\$150.01 to \$200.00..add \$28.95
200.01 – above.. add \$23.95	\$200.01 to above....add \$32.95

Express delivery available for additional charge.
 Next-day delivery – \$25.00
 Two-day delivery – \$10.00
 Canadian Express – \$30.00

We reserve the right to charge actual shipping charges on orders weighing 60 lbs. or more.

Mail Orders
 Send to:
 AHA Services Inc
 P.O. Box 933283
 Atlanta GA 31193-3283

Orders from individuals must be prepaid or charged to a credit card. **Make checks or money orders payable to AHA Services Inc.** Billed orders must be accompanied by a purchase order number.

FOREIGN ORDERS
 All foreign orders must be prepaid in U.S. funds only. Add \$45.00 to domestic shipping and handling charges. *To order by phone* from abroad, please dial U.S. phone number 770-238-0401. *To place a fax order* from abroad, please fax this order form to 770-238-0402.

Sales Tax
 Sales tax must be paid on orders shipped to CA, CO, DC, GA ID, IL, KS, MA, MN, MO, NJ, NY, OH, OK, PA, TN, and TX unless you provide us with a copy of your tax-exempt certificate.

Prices are subject to change without notice.

NO RETURNS OF GUIDELINES PRODUCTS WILL BE ACCEPTED.

Due to the nature of the product, magnetic media data or diskette products are not returnable.

